

Atlantic Medical Imaging Daily Work Responsibilities

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What to do when you are on...

General Responsibilities

- Cover your assigned list for cases TIMESTAMPED until 4pm, and AMI STATs that occur until 430pm
- STAT reader covers all modalities from 430pm to 8pm
 - Final reads for CTs, US, XR
 - Prelim or finalize MRI based on skill set
- ARMC rads will read US and XR from previous day TIMESTAMPED until 630pm (see next 2 slides) for Tue to Fridays
- US and XR rad on Mondays will begin from the last 10 cases on their list; the remaining US and XR will be read by ARMC rads

Ultrasound

- Read 3 from your office
- US assigned rads will read AMI, except Hammonton and CMCH—adjust your filters
- ARMC Rads will read AMI US from 400pm to 630pm (incl Hamm and CMCH) (All US except Vineland, Bridgeton)

XR

- Read AMI xrays—IT can set up the filter for you
- DON'T READ—unless otherwise directed to
 - CDI (Vineland/Bridgeton) - read by CDI
 - Hamm - Read by CDI
 - BHP - Read by Cummings or BHP
 - Local 54 - Read by Cummings or Wall/Gway
 - NF - Read by Cummings or assigned rad at NF
 - Mana - Read by Cummings or remote prn
- ARMC will read ALL AMI non CDI offices from 4 to 630pm (All XR except Vineland or Bridgeton)

Cummings Vacations

- RADIOGRAPHS
 - **BHP reads BHP XR**
 - **Remote reads MANA (or prn assigned in the AM)**
 - **WALL and GALLOWAY read Local 54, Northfield XR**
 - If assigned for Cummings, leave for Cummings
 - If he is away for 2 weeks, then week 1 cases must be read, and the week 2 cases can be left for him
- SPINES
 - MSK covers (generally MSK 4, unless assigned to CUMMINGS ONLY)
 - Team—Levi, Glassberg, HPatel, Mizrahi

No XR or US

- Read own office cases (XR and US)
- Festival US will be Hammonton Rad
- If Cummings is working, then he will cover BHP, Local 54, Mana, Northfield
XR AND HIS OWN STATs
- US from Local 54 will be non-mammo WALL radiologist when office covering (or prn coverage)
- Remote readers (if available) will cover based on morning email updates, prn
- Split Day (when either US and/or XR are left uncovered due to staffing shortage)
 - AM: left over from 630pm the day before until 12pm the day of (STATs until 1230pm)
 - PM: 12pm to 4pm (STATs until 430pm) the day of

8am to 12pm XR/US Reader

- **US from CMCH and Hamm will be the CDI US/XR (cases starting at 7am)**
- **Bucket will be US and non-Cumming XR**
 - **Timestamp: 630pm the prior day until 12pm for BOTH; and STATs until 1230pm**
- **This is a FULL day shift that covers two buckets (2 half-morning shifts)**

12pm to 8pm XR/US Reader

- This is a new swing shift to help cover office contrast injections now that Dr. Pappas has joined AMI
- **Bucket will be US and non-Cumming XR**
 - **Timestamp: 12pm to 4pm for BOTH; and STATs until 430pm**
- This is a FULL day shift that covers two buckets (**2 half-afternoon shifts**)
- On Friday, this reader will also cover AMI STATs
- When Dr. Pappas is on vacation, this shift will not be assigned and this shift will be changed to an AMI 4-11 weeknight shift covering ARMC CTY campus
- This shift will be involved in backup call in the event the VPN is down (see more on this later in the document)
- This could be a CT shift if there are daytime AM and PM US/XR readers, just read lightningbolt

CT Buckets

- 3 Buckets
 - North: Brick, Wall, TR, Mana
 - South: BHP, Somers Point, Galloway
 - West: CMCH, Hammonton, Vineland, Bridgeton
- CCTA-reads with CT-South
- NM/PET reads with CT-North
- Cover day until 4pm (and STATs until 430pm per bucket)
- Monday AM, divide and conquer the list as some buckets may have less cases—ie **CT WEST DOES NO WEEKEND CTs and MUST HELP CT S AND CT N**
- **WHEN TRADING CASES, NOTIFY/ASK THE RAD YOU ARE CONSIDERING ASSIGNING CASES TO AND TAKE AN EQUIVALENT CASE OFF THEIR LIST**

PET-CT Rotation

- Read all AMI and CDI NM and PET cases (PETS are SP and CDI)
 - Munjal may cover CDI if he is on service (but ultimately these are the responsibility of the PET reader) (pls call Dr. Munjal if you wish to see if he is covering)
- Read all ARMC PET cases
- Works with CT-North bucket

Body MRI

- Covers Body MRI (AMI and CDI)
- Covers Prostate MRI (interpretation and post processing for PR-3, 4, and 5 lesions on DynaCAD)
- When Koven is assigned, there will be a separate Prostate MRI reader and Koven will cover p-MRI reader's bucket
 - Koven will cover CT bucket for the p-MRI reader reading an RVU volume equivalent to p-MRI cases

Brielle OB (BOB) US

- Pelvic US from outside OBGYN group
- Basic female pelvic US w/o I-Morgon
 - RVU supplemented because of no I-Morgon

MSK

- **Primary AMI (MSK buckets)**
 - MRI: all cases of joints, extremities, bones and soft tissues
 - CT: all cases of joints, extremities, bone and soft tissues
 - US: **most cases of joints, extremities, bones and soft tissues
 - **office dependent, eg Vineland
 - SPINES: cases ordered by orthopedics, tagged MSK SPINE, Redi Spines, CDI Spines, Cummings (when appli
- **Secondary AMI**
 - SPINE OTHER
 - help elsewhere as needed

NEURO

- NEURO Unread list
- NEURO spine list
 - Including CONTRAST enhanced spines from PCP, oncologists, or anyone other than ortho spine get tagged to spine neuro
- REDI brain and ENT cases

ARMC Daily

- 3 different assignments
 - NON-STAT CT-MR-NM (1 rad) – Read all non stat CT/MRI/NM **time stamped until 4:00pm** (PET/CT read by separate AMI rad)
 - NON-STAT MG-XR (1 rad) –
 - Read all screening/diagnostic mammo
 - Read all xray/us studies time stamped until 4:00 pm
 - STAT ARMC (2 rads) - Read all stat studies **time stamped until 4:00pm**
- Daytime staff, please ensure a smooth handoff to the evening team. This may involve staying after 4pm to ensure cases time stamped before 4pm which trickle in late are covered or picking up some after 4pm cases to help decompress a growing busy list. Use your best judgment and be reasonable to ensure a smooth transition.
- 3 non-Mammo readers
 - Read all AMI NON-CDI US (All US except Vineland, Bridgeton) from day before timestamped until 6:30pm
 - Read all AMI NON-CDI XRAY (All XR except Vineland, Bridgeton) from day before timestamped until 6:30pm
 - On MONDAY, they will read all but the last 10 cases on the list which will be the responsibility of the Monday XR and US readers

ARMC Daily

Other assignments

- 1 rad assigned to fluoroscopy at each hospital (usually non mammo rad)
- 1 rad assigned to read cardiac CTAs for ARMC (Usually stat rad)

Special situations

- Cardiac Nucs – all read by NON-STAT CT-MR-NM rad.
- Mammo procedures
 - Needle locs – CITY (can occur any day of the week, but regularly Tuesday/Wednesday)
 - Stereo biopsies – Thur at CITY
 - US biopsies – Tues at MLD

ARMC Evenings (Dr. Pappas M-F and Sa/Su by on-call assigned rad)

- 4pm – 11pm (7 days a week, Sun-Sat)
 - MLD/UC (not Hamm) – Read by 2nd shift rad - Goodman/Webb
 - CITY/Hammonton – Read by Dr. Pappas (except when he is on vacation, then this will be AMI rad)
 - Cover time stamp until 1030pm
 - Good communication is needed to ensure the smooth transition of the shift from 2nd to 3rd shift
- When there is a call from AMI answer service it will likely be about a non-IR related procedure
 - Needle work—biopsy, arthrogram, myelogram
 - PLEASE ANSWER THE CALL AND ADVISE THE PATIENT

ARMC Overnights

- 11-8am (7 days a week, Sun-Sat)
 - Read by 3rd shift overnight rads (Drs. Altin/Bains/Jarrett)
 - Read until time stamp 10:30pm to 7:30 am

AMI Weekend Saturday 8-10:30am

- Read the Friday left over US and XR (incl. the Cummings and CDI bucket)
- Read Saturday all AMI CXR (incl. the Cummings bucket) until 9am
- Join the ARMC team at 10:30am and work CTY until 4pm
- **AMI STAT exams will be covered by the 8-4pm Non-ARMC Attending (if there is one assigned, ie the MSK/Neuro doctor)**

ARMC Weekends - Saturday

- MLD 8am – 4pm
 - Also reads CITY timestamped until 10:30am
- MLD 4pm – 11pm (2nd shift rad – Goodman/Webb)
- CITY 10:30 am – 4pm (Read by rad at SP/Brick)
 - 8am – 1030 am: rad will read FRIDAY leftover US/XR and SATURDAY chest x-rays time stamped until 9am
- CITY 4pm – 11pm (Read from any location)
- CITY/MLD 11pm- 8am (Read by 3rd shift rads Altin/Bains/Jarrett)
- **1st shift rads will read timestamped until 4 pm**
- **2nd shift rads will read timestamped until 10:30 pm**
- **3rd shift rads will read timestamped until 7:30 am**

ARMC Weekends - Sunday

- MLD 8am – 4pm
 - Also reads CITY timestamped until 10:30am
- MLD 4pm – 11pm (2nd shift rad – Goodman/Webb)
- CITY 10:30 am – 4pm (Read by rad at GWAY)
 - 8am – 1030 am: rad will read AMI subspecialty
- CITY 4pm – 11pm (Read from any location)
- CITY/MLD 11pm- 8am (Read by 3rd shift rads Altin/Bains/Jarrett)
- **1st shift rads will read timestamped until 4pm**
- **2nd shift rads will read timestamped until 10:30 pm**
- **3rd shift rads will read timestamped until 7:30am**

ARMC Weekends - Fluoroscopy

- ML/CTY 8am to 4pm
- Coverage needs coordination between the on call radiologists based on location of the ML and CTY rad and contrast coverage if both rads are at AMI offices that have contrast exams
 - In the event that on call rads are covering AMI offices for contrast, then IR on call doctor will assist
- Need to consider the true emergent need for the case (such as esophageal perforation)

ARMC Back Up Call System

2nd shift 4p-11p (Goodman/Webb/Pappas)

-When Pappas is working, 2 AMI rads on backup, one to cover Pappas City/Hammonton rotation and another to cover Goodman/Webb for MLD/Urgent Care .

- When Pappas is off, his shift is already covered by AMI rad and does not need backup. Only 1 AMI rad on backup to cover Goodman/Webb for MLD/Urgent Care if they can't log in.

- Which backup are you?

ARMC4p-11p BU 1C 2M category on lightning-bolt.

ARMC4p-11p BU 1C 2M

Rad #1 covers city
Rad #2 covers MLD

3rd shift 11p-8a (Altin/Bains/Jarrett)

ARMC NH Backup Rad will cover the 3rd shift radiologist (this rad will not be part of the 4-11 back up shift that week)